

Degree Worksheets in OASIS

A **Degree Worksheet** is a tool in your OASIS account that lets you see major/minor requirements and is the primary way that our office will track your progress. Degree worksheets allow you to see which classes you've completed, which requirements you have yet to complete, and which classes are eligible to satisfy those requirements. Being able to access these degree worksheets will be an important part of advising through our Advising Center. This will be a step-by-step walkthrough of how to access and use your degree worksheets.

- 1) Log into your OASIS dashboard at oasis.ucdavis.edu.
- 2) Once in your OASIS account, click on the "Degree Worksheets" tab on the dashboard.

The screenshot shows the OASIS dashboard interface. At the top, there is a navigation bar with the following tabs: "Degree Worksheets", "Forms & Petitions", and "GPA Charts & Tools". A red arrow points to the "Degree Worksheets" tab. Below the navigation bar, the dashboard is divided into several sections:

- Messages & Announcements:** Includes a "Welcome" message and a "Notifications" section with a message about the Deans' Honor List.
- My Advising:** Contains contact information for the College of Letters and Science and the History department, including phone numbers, addresses, emails, and websites. There are also buttons for "Ask a question" and "Make an appointment".
- Important Dates:** A calendar view showing key dates for the Spring Quarter 2020, Summer Session I 2020, and Summer Session II 2020.

Spring Quarter 2020	Summer Session I 2020	Summer Session II 2020
May 25: Memorial Day	Jun 22: Summer Session I Begins	Aug 3: Summer Session II Begins
Jun 4: Spring Quarter Instruction Ends	Jul 3: Independence Day (Observed)	Sep 7: Labor Day
Jun 5: Spring Quarter Final exams	Jul 31: Summer Session I Ends	Sep 11: Summer Session II Ends
Jun 8 - Jun 11: Spring Quarter Final exams		
Jun 11: Spring Quarter Ends		
Jun 12 - Jun 14: Spring Quarter Commencement		

3) Under the New Worksheet section, select the specified major worksheet you would like to fill out.

The screenshot shows the 'myucdavis OASIS ONLINE ADVISING STUDENT INFORMATION SYSTEM' interface. The navigation bar includes 'Home', 'Academic Record', 'Advising Record', 'Degree Worksheets', 'Forms & Petitions', and 'GPA Charts & Tools'. The 'Degree Worksheet' section is active, showing 'Saved Worksheets' for 'History (LHIS)' and 'Political Science (LPOL)'. The 'New Worksheet' section is also visible, with a red arrow pointing to the 'History (LHIS)' dropdown menu, which is expanded to show 'History Plan I', 'History Plan II', and 'History (Effective Fall 2018)'.

4) This new worksheet outlines the requirements needed to complete the selected major/minor. And each section will describe which classes are eligible to satisfy that particular requirement.

The screenshot displays the 'History (Effective Fall 2018)' worksheet. The 'Preparatory Subject Matter (20 units)' section includes instructions: 'Choose five lower division courses from the following seven concentrations, including at least one course in three different concentrations. Additional units to reach 20.' The concentrations listed are: Africa: HIS 15A, 15B; Asia: HIS 9, 9A, 9B; Europe: 4A, 4B, 4C; Latin America: HIS 7A, 7B, 7C; Middle East: HIS 6; United States: HIS 17A, 17B, 18A, 72A, 72B, 80, 80W, 85; World: HIS 1, 2, 3, 10A, 10B, 10C, 11, 12, 13, 14, 20, 90. Below this are three 'Concentration' sections (1, 2, and 3) and an 'Additional HIS lower division coursework to reach 20 units total' section. Each section has a table for course selection with columns for course number, units, GPA, and UCD GPA, and a 'Total' row. The 'Total' row for each section shows '0 Course(s)', '0.00 unit(s)', '0.000 GPA', and '0.000 UCD GPA'.

- 5) You can use the current courses dropdown menu to fill in the worksheet according to the requirements/specifications outlined in green. Here I've selected HIS 9A (East Asian Civ) as my Concentration 1 course. To remove a course, press the X icon to the right of that line.

History (Effective Fall 2010) Populate Courses ?

Preparatory Subject Matter (20 units)
Choose five lower division courses from the following seven concentrations, including at least one course in three different concentrations. Additional units to reach 20.

Concentrations
Africa: HIS 15A, 15B
Asia: HIS 8, 9A, 9B
Europe: 4A, 4B, 4C
Latin America: HIS 7A, 7B, 7C
Middle East: HIS 6
United States: HIS 17A, 17B, 18A, 72A, 72B, 80, 80W, 85
World: HIS 1, 2, 3, 10A, 10B, 10C, 11, 12, 13, 14, 20, 90

Concentration 1 + Current Courses ▾

FRS 004 - First-Year Seminar (P, 2.00 units) Su x

HIS 009A - East Asian Civ (A-, 4.00 units) Su x ←

HIS 010C - 19th-20th Century World (A-, 4.00 units) 0.000 UCD GPA

(HIS 017A) - APAH - ADV PLAC American History (score: 4) (P, 4.00 units)

Total: 0 Course(s) 0.00 unit(s) 0.000 GPA 0.000 UCD GPA

Concentration 2 +

Total: 0 Course(s) 0.000 UCD GPA

Concentration 3 +

Total: 0 Course(s) 0.00 unit(s) 0.000 GPA 0.000 UCD GPA

Additional HIS lower division coursework to reach 20 units total + Current Courses ▾

Note: If a student takes HIS 1, 80, or 80W, these courses are only 2 units each so additional lower division units are required to reach 20 units total. A student could take both HIS 1 & 80 to count as four units toward the major.

R F W S Su x

R F W S Su x

Total: 0 Course(s) 0.00 unit(s) 0.000 GPA 0.000 UCD GPA

- 6) To save a copy of your degree worksheet, click the Save at the bottom of the page.

Notes:

1000 characters left

Completed: 12.00 unit(s)
Additional: 0.00 unit(s)
Projected Total: 12.00 unit(s)

GPA: 4.000
UCD GPA: 4.000
Excluded Repeat: 0.00 unit(s)

Selected: 0.00 unit(s)
Selected GPA: 0.000



7) To access your worksheet later, just click the most recently updated sheet under the “Saved Worksheets” section.

The screenshot shows a web interface for Degree Worksheets. At the top, there are navigation tabs: Home, Academic Record, Advising Record, Degree Worksheets (selected), Forms & Petitions, and GPA Charts & Tools. Below the tabs is a yellow header with the word "Worksheets". Underneath is a blue header with "Degree Worksheet". The main content area is titled "Saved Worksheets" and features a blue icon of a document with a grid. Below the title is a section labeled "History (LHIS)" containing a list of two items:

- History (Effective Fall 2018) (on 5/20/2020 by) x
- History (Effective Fall 2018) (on 5/11/2020 by Alvarenga, Cindy) x

A red arrow points from the left margin to the first item in the list.

You should now be able to create new degree worksheets and access ones that have been saved by you or your academic advisor. Know that managing these requirements can be complicated, which is why we are here to help. We encourage students to regularly meet with our Advising Center staff to help make sure that your requirements are accurate and that you are on track with your academic goals.